

MAHARASHTRA STATE COUNCIL OF EXAMINATION, PUNE

OBJECTIVE QUESTION

GCC - TBC 40 - WPM 10-06-2024 ENGLISH 40 - WPM BATCH - 105

PROVISIONAL ANSWER KEY

Sr. No	Question	Option A	Option B	Option C	Option D	Provisional Answer
1	The posts broadcasted on twitter are called as _____	Twits	Posts	Opinions	Status	A
2	_____ offers online buying things from home.	Shops	Server	MS-Word	Ecommerce	D
3	The program code of website checked regularly is called _____	Website security Audit	Website Investigation	Locking Website	Checking website	A
4	Scanner is _____ type of device.	Input	Output	Multifunction	None of these	A
5	Which of this is not valid domain code?	.org	.exe	.edu	.mil	B
6	_____ means placing a coloured rectangle over on text	Highlighter	Selection	Editing	Colouring	A
7	In MS-Word document we close an existing document by using _____ shortcut key.	ctrl+F1	ctrl+F4	ctrl+F3	ctrl+F5	B
8	You cannot sort table by Columns	TRUE	FALSE			B
9	To Find any character or word in document use Command.	Hidden	Find	Row	Cut	B
10	_____ is used to translate text into different language	Translate	Transfer	Transform	Convert	A
11	When you insert a excel file into MS Word document the data is inserted as	hyperlinked	linked	embedded	word table	C
12	In MS-Excel, Filter command has two types, _____ Filter and Advance Filter.	Division	Merge	Wrap	Auto	D
13	In MS-Excel, We can switch between X-Axis and Y-Axis using _____ command.	Switch Row/Column	Change Row/Column	Swap Row/Column	Exchange Row/Column	A
14	Which is a correct excel function to count number of cells containing numeric values from a1 to a10 cells?	=countif(a1:a10)	=count(a1:a10)	=count(a1:a10)	=count(a1 to a10)	C
15	MS-Excel supports _____	Data Consolidation	What-if Analysis	Data Validation	All of these	D
16	You can insert Gridline in PowerPoint using _____	Rules	Guides	Gridlines	None of these	C
17	_____ View is used to add the Notes in the slide, for our reference.	Slide	Slide show	Notes Page	Slide Sorter	C
18	WMF means Windows Metafile	TRUE	FALSE			A
19	Which of the following font effect is not available in PowerPoint font box?	Underline	Strikethrough	Shadow	Emboss	D
20	In PageMaker, Which key is used to create a new page	ctrl+p	ctrl+n	Ctrl+v	None of these	B
21	To show commercial site _____ domain code is used.	Gov	net	com	edu	C

22	In a computer hardware the electronic parts are mounted on _____	RAM	ROM	Microprocessors	Motherboard	D
23	HTML language is used for _____	web designing	net designing	website viewing	None of these	A
24	Hard disk is also called as _____	Magnetic Disk	Optical disk	Hard Disk	Pendrive	A
25	A search engine is used to get information from _____	MS Office	Internet	Browser	Gmail	B